



Special Education Teacher Consultant

About the Education Achievement Authority: Under the new leadership of the Chancellor, the EAA is committed to being a system of high-performing schools and not a school system. We believe that ALL of our students can and will achieve. We are always looking at ways to improve while enhancing the great work that our teachers, leaders and support staff do on a daily basis. Join our team!

Currently, the EAA runs fifteen schools of which twelve are direct-run and three are operated by a charter.

JOB TITLE: Special Education Teacher Consultant

REPORTS TO: Principal

Summary of Position:

This posting is to create a pool of eligible candidates. We are not currently hiring for this position.

To identify children with significant learning and adjustment difficulties and to provide for their educational needs.

Minimum Qualifications:

- ☐ 3 years of satisfactory teaching experience.
- ☐ Knowledge about evidence based instruction.
- ☐ Knowledge of assessment, goal writing and the IEP process.
- ☐ Knowledge of the Michigan Administrative Rules for Special Education.
- ☐ Ability to support relevant special education processes such as; Manifestation, Determination, Reviews, Functional Behavior Assessments, Behavior Intervention Plans, etc.
- ☐ Knowledge/training in the Response to Intervention.
- ☐ Knowledge/training in Positive Behavioral Intervention Support.
- ☐ Good organizational skills.

Desired Qualifications:

- ☐ Ability to facilitate positive parental interaction.
- ☐ Knowledge of remedial interventions in literacy and math.
- ☐ Approval as Supervisor/Director of Special Education.

Responsibilities and Essential Functions:

- ☐ Provide appropriate and comprehensive educational approaches and opportunities for children, to include readiness for language, numbers, reading, etc., social/emotional development, motor development and when necessary, mobility and orientation experiences and programs of parent consultation.
- ☐ Participate in Individualized Educational Planning Committee (IEPT) meetings, and provide data to the IEPT to assist in the determination of eligibility of students for special education services and programs.
- ☐ Evaluate educational/social-emotional strengths and weaknesses of children and develop appropriate intervention programs commensurate to their specific needs.
- ☐ Serve as a resource to children who are being included in general education classrooms and provide consultation to regular education teachers receiving these same students.
- ☐ Assist the regular classroom teacher to locate, prepare or adapt materials, methods or techniques to meet the individual learning and/or physical needs of the special education student.
- ☐ Provide special materials at the student's own level of achievement which the regular classroom teacher may use for class projects.
- ☐ Maintain student academic and health records, including Medicaid reporting.
- ☐ Participate in staff development programs and activities to enhance personal and professional growth and to remain informed of the educational implications of special education research.
- ☐ Participate in planning and discussion meetings with teachers, principals, ancillary personnel and parents.
- ☐ Maintain contact with parents to ensure and provide consistent, supportive programs for their children in school and to suggest ways parents can facilitate educational and social/emotional growth at home.
- ☐ Participate in annual reviews on children and continuous evaluation of program and curriculum.

Filing Deadline: Posted to gather eligible candidates

Salary: Commensurate with experience

Length of work year: Twelve (12) Months

Effective Date: TBD

Method of Application: All interested candidates should submit a current resume via e-mail to: eaajobs@eaafmichigan.org

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